**Team 15**

**Meeting Minutes**

**06/04/20**

**Opening:**

The regular meeting of Team 15 was called to order at 8:00 PM on April 6th 2020. The meeting was taken via phone call, with four members together on one end and the remaining member at the other end.

**Present:**

Bayley Cowen-Seagrove  
 Ellis Tulloch  
 Jack Lewis  
 Kobbie Mike Tabi  
 Thomas Senyah

**Absent:**

None

**Business from the Previous Meeting:**

Coding & Sprint Documentation

Progress with the coding sprints had maintained, with Ellis Tulloch finalising the documentation for the previous sprint 2. Thomas Senyah stated that he was looking to start the third sprint cycle soon after the meeting in the coming days.

Research

Bayley Cowen-Seagrove continued his researching into this meeting, having completed looking into a chosen AI technique. He mentioned that straight after, he’d begin looking into how to go about developing a means to test the technique.

**New Business:**

Coding & Sprint Documentation

Thomas would continue with the coding sprints, moving onto the third sprint cycle over the next few days. Ellis mentioned he was very close to finishing the documentation for sprint 2 and would be working with Thomas as he progressed onto sprint 3.

Research

Bayley, as mentioned above, would continue his research into AI by starting to look at development options to test the AI technique he had researched into.

**Agenda for Next Meeting:**  
Update on coding progress  
Continue working on sprint cycles and documentation  
Discuss research findings

**Adjournment:**

Meeting was adjourned at 8:25 PM. The next general meeting will be at 8:00 PM on 13th April 2020, again via phone call.

Minutes submitted by: Ellis Tulloch